MODULE DESCRIPTOR EDIT TIMELINES

What can I edit and when?

2024/25

🏛 **UCD Registry**

MODULE TRIMESTERS	Modules commencing in **ALL TRIMESTERS**	Modules commencing in **SPRING & SUMMER**	Modules commencing in **SUMMER ONLY**
EDIT TIMELINES	**14 FEB – 06 SEPT 2024**	**21 NOV 2024 – 03 JAN 2025**	**22 APR – 06 MAY 2025**
LONG TITLE (New modules with *Pending* status only)	**OPEN**	**OPEN**	**OPEN**
QUICK FACTS *(VLE Setup & Mode of Delivery)* **ADDITIONAL CHARACTERISTICS**	**OPEN**	**OPEN**	**OPEN**
CREDIT SPLIT BY TRIMESTER	**CLOSES 28 June**	**OPEN** *Changes may impact student workload*	**OPEN** *Changes may impact student workload*
READING LIST	**OPEN**	**OPEN**	**OPEN**
CONTENT / LEARNING OUTCOMES	**OPEN**	**OPEN**	**OPEN**
STUDENT EFFORT HOURS/FTE	**FTE Allocation OPEN** **Student Effort Hours CLOSES 28 June**	**OPEN** *Changes may have implications for timetabling*	**OPEN** *Changes may have implications for timetabling*
REQUIREMENTS/PRIOR LEARNING	**CLOSES 15 May**	**CLOSED**	**CLOSED**
ASSESSMENT, FEEDBACK & REMEDIATION	**OPEN**	**OPEN**	**OPEN**
MODULE PLACES	**CLOSES 15 May**	**CLOSED**	**CLOSED**
MICRO-CREDENTIALS	**OPEN**	**OPEN**	**OPEN**

Use Modules Missing Data report on InfoHub to ensure all mandatory fields are complete.

❑ 2024/25 curriculum information will be published on the Course Search in June.

❑ Module changes outside of the above edit timelines can be requested via the Module Descriptor Change form **until 06 Sept** or via an exemption from **09 Sept).**

❑ For assistance, contact your Curriculum College Liaison or email curriculum@ucd.ie

Useful Guides / Links:

Module Descriptor How-to Guide [PDF]

Editing the Module Descriptor [Video]

School Module Summary Reporting